

Organizational Meeting 2019 Annual Decisions

Board meetings: 2nd Monday of the each month 7:00 PM at Humphrey Town Hall
Exceptions: April 15, Nov 12, Oct 15

Depositories:

- Class Investments
- Five Star
- Community Bank- Town Clerk Account
- Five Star-Tax Collector Account

Annual Agreement to Spend town Money circulated for signature in duplicate and mailed to County DPW for approval.

Appoint Berry and Berry as CPAs

Board of Assessment Review

- Norman Lacy expires 9/30/2019
- Jason Dry expires 9/30/2023
- Margo Pearl expires 9/30/2021

Adopt Roberts Rules of Order at board meetings.

Mileage at .50/mile

Authorize Supervisor to pay utilities bills, credit card bill and health insurance prior meetings to avoid penalties.

Designate Olean Times Herald as official newspaper.

Fix salaries of Highway Employees according to 2019 budget.

- Employee #1 \$16.30/hr.
- Employee #2 \$14.00/hr.
- Employee #3 \$14.00/hr.

Fix salaries of all appointed and elected officials according to the 2019 Budget.

Supervisor 7300.00	Town Clerk 5800.00
Superintendent 45,000.00	Justice 6000.00
Town Board 1200 x 4 members	4800.00
Assessor 8000.00	Constable 700.00
Code Enforcement 7800.00	Dog Control 1200.00
Registrar 175.00	Historian 150.00

Payrolls as follows:

Employees every 2 weeks
Superintendent 26 pay periods
Supervisor, Assessor, and Town Clerk/Collector monthly
Code Enforcement, Dog Control Officer, and Justice monthly
Constable and Council Members every 3 months
Registrar /Historian monthly

Authorize Superintendent to purchase equipment up to \$10,000.00 and maintenance repairs up to \$10,000.00 without prior approval.

Gravel price at county bid price or lower.

Monthly distribution of Board minutes by Town Clerk to:

Assessor
Code Enforcement Officer
Accountants
Posted on the message board and the website and printed in the Mercury Gazette

Petty Cash

Town Clerk \$27.48 Petty Cash for making change
Checking balance \$28.82
Tax Collector 0 Checking Balance 1/1/19

Annual Appointments

Deputy Supervisor Nancy Frazier
Deputy Town Clerk Nancy Frazier
Deputy Tax Collector Mike Weber
Code Enforcement Officer Terry Fuller
Town Historian Mary Weber
Deputy Town Historian Nancy Frazier
Registrar Mary Weber
Deputy Registrar Nancy Frazier
Town Constable Phil Blair
Town attorney Peter Sorgi

Oaths of Office signed and filed by 2/1/2019